

**To:** CN=Robert Parker/OU=R8/O=USEPA/C=US@EPA[]  
**Cc:** CN=Robert Parker/OU=R8/O=USEPA/C=US@EPA[]  
**From:** CN=R8LOTUSI/OU=R8/O=USEPA/C=US  
**Sent:** Mon 7/16/2012 6:27:48 PM  
**Subject:** Please confirm that your recent conference room request is booked on the central calendar.  
Re-book the appointment if does not appear.07/16/2012

To change the times, dates or other information, you must delete your appointment, and resubmit.

Room: 4196\_Teaming  
Start Time: 07/16/2012 01:00:00 PM  
End Time: 07/16/2012 02:00:00 PM  
Purpose: Pavillion

Click Below to View, Edit or Delete Your Reservation  
<http://r8net.epa.gov/CentralSchedule.nsf/MyReservation/BBA1808AC9040F9D87257A3D00656C3B?OpenDocument>

Please call the Conference Center staff at 312-7078 if you have any questions.  
You will be contacted if your request is adjusted by the facilities managers. Thanks for using the automated room reservation system.